

**Tamkang University Spring 2020
Enrollment Schedule and Information**

(The system will be down for maintenance from 11:30 am to 12:30 pm during the enrollment period.)

Item	Date & Time		Notes
Syllabus Available	Monday, 9 th Dec, 2019, 12:30 pm		◆ Online Enrollment System: http://esquery.tku.edu.tw/acad/
Courses Enrolled by Office of Academic Affairs	Wednesday, 11 th Dec, 2019, 12:30 pm		◆ Online Enrollment System: http://sinfo.ais.tku.edu.tw/emis/
General Education Core Curriculum Course Selection Priority Declaration (Phase I)	Juniors and Seniors : Mon, 16 th Dec, 2019, 12:30 pm to Tue, 17 th Dec, 2019, 11:30 am		◆ Online Enrollment System: https://www.ais.tku.edu.tw/cos_lot ◆ Registration sequential order and filtering results are not related; there is no need to fight for classes. ◆ Every person can at most register for 10 courses, ◆ Please based on the year of your entry take General Education Courses you should following regulations (for details see General Education and Core Course Center webpage); fill in the General core curriculum selective volunteer.
	Freshmen and Sophomores : Tue, 17 th Dec, 2019, 12:30 pm to Wed, 18 th Dec, 2019, 11:30 am		
	Undergraduates regardless of grade : Wed, 18 th Dec, 2019, 12:30 pm to 4:30 pm		
Check the general core curriculum screening results (Phase I)	Thu, 19 th Dec, 2019, 12:30 pm to Fri, 20 th Dec, 2019, 11:30 am		◆ Online Enrollment System: https://www.ais.tku.edu.tw/cos_lot ◆ Registration of classes requires computer screening to see if the selection has been made or not; you must within this time period check the screening of classes you have selected.
Period for dropping classes with time conflict. (the entire school)(Drop only)	Fri, 20 th Dec, 2019, 12:30 pm to Sat, 21 st Dec, 2019, 11:30 am		◆ Online Enrollment System: https://www.ais.tku.edu.tw/elecoc ◆ All the students of the school (including undergraduates and graduates); those who have selected classes that have time conflicts should go online and drop them.
General Education Core Curriculum Course Selection Priority Declaration (Phase II)	Juniors and Seniors : Tue, 24 th Dec, 2019, 12:30 pm to Wed, 25 th Dec, 2019, 11:30 am		◆ Online Enrollment System: https://www.ais.tku.edu.tw/cos_lot ◆ The order of registration has nothing to do with the screening results. ◆ If a class has been selected in the first phase, it need not be selected again. ◆ Please based on the year of your entry take General Education Courses you should following regulations of the various colleges and fields (for details see General Education and Core Course Center webpage); fill in the General core curriculum selective volunteer.
	Freshmen and Sophomores : Wed, 25 th Dec, 2019, 12:30 pm to Thu, 26 th Dec, 2019, 11:30 am		
	Undergraduates regardless of grade : Thu, 26 th Dec, 2019, 12:30 pm to 4:30 pm		
Check the general core curriculum screening results (Phase II)	Fri, 27 th Dec, 2019, 12:30 pm to Sun, 29 th Dec, 2019, 11:30 am		◆ Online Enrollment System: https://www.ais.tku.edu.tw/cos_lot ◆ Registration of classes requires computer screening to see if the selection has been made or not; you must within this time period check the screening of classes you have selected.
Enrollment Period (Phase I)	Seniors	Mon, 13 th Jan, 2020, 12:30 pm to Tue, 14 th Jan, 2020, 11:30 am	◆ Online Enrollment System: https://www.ais.tku.edu.tw/elecoc ◆ Please according to the stipulated time for the various grades go online and register. ◆ First come first served. General core curriculum during the initial selection is
	Juniors	Tue, 14 th Jan, 2020, 12:30 pm to Wed, 15 th Jan, 2020, 11:30 am	
	Sophomores	Wed, 15 th Jan, 2020, 12:30 pm to Thu, 16 th Jan, 2020, 11:30 am	
	Freshmen	Thu, 16 th Jan, 2020, 12:30 pm to Fri, 17 th Jan, 2020, 11:30 am	
Enrollment Period	Seniors	Fri, 17 th Jan, 2020, 12:30 pm to Sat, 18 th Jan, 2020, 11:30 am	

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(Phase II)	Juniors	Sat, 18 th Jan, 2020, 12:30 pm to Sun, 19 th Jan, 2020, 11:30 am	limited to one field (including voluntary selection and classes already having screen). ◆Graduate Students Appointment Times : Mon, 13 th Jan, 2020, 12:30 pm to Tue, 21 st Jan, 2020, 11:30 am
	Sophomores	Sun, 19 th Jan, 2020, 12:30 pm to Mon, 20 th Jan, 2020, 11:30 am	
	Freshmen	Mon, 20 th Jan, 2020, 12:30 pm to Tue, 21 st Jan, 2020, 11:30 am	
Item	Date & Time		Notes
Students with an Honors Program(Online Enrollment Period)	Tue, 21 st Jan, 2020, 12:30 pm to Wed, 22 nd Jan, 2020, 11:30 am		◆Online Enrollment System: https://www.ais.tku.edu.tw/elecoc ◆Course selections regardless of grades.
Adjustment Period (Phase I)	Seniors	Mon, 24 th Feb, 2020, 12:30 pm to Tue, 25 th Feb, 2020, 11:30 am	◆Online Enrollment System: https://www.ais.tku.edu.tw/elecoc ◆Please go online to select your classes following stipulated time for the various grades. ◆First come first served. The general core curriculum in the add drop period of the first phase can select the 2nd class. In the second phase a third class can be selected. ◆Fourth year students or above (including seniors, fourth year students) must in the second phase add drop period take a second PE class. ◆Graduate Students Appointment Times : Mon, 24 th Feb, 2020, 12:30 pm to Tue, 3 rd Mar, 2020, 11:30 am
	Juniors	Tue, 25 th Feb, 2020, 12:30 pm to Wed, 26 th Feb, 2020, 11:30 am	
	Sophomores	Wed, 26 th Feb, 2020, 12:30 pm to Thu, 27 th Feb, 2020, 11:30 am	
	Freshmen	Thu, 27 th Feb, 2020, 12:30 pm to Fri, 28 th Feb, 2020, 11:30 am	
Adjustment Period (Phase II)	Seniors	Fri, 28 th Feb, 2020, 12:30 pm to Sat, 29 th Feb, 2020, 11:30 am	(Continued from Phase I)
	Juniors	Sat, 29 th Feb, 2020, 12:30 pm to Sun, 1 st Mar, 2020, 11:30 am	
	Sophomores	Sun, 1 st Mar, 2020, 12:30 pm to Mon, 2 nd Mar, 2020, 11:30 am	
	Freshmen	Mon, 2 nd Mar, 2020, 12:30 pm to Tue, 3 rd Mar, 2020, 11:30 am	
Petitions to Center for General Education & Core Curriculum	According to the general core curriculum, each field of classes selected is handled in accordance with the time of the endorsement regulations.		◆Petition requirement: the requests to file the petitions will be processed on an exception basis only seniors and juniors (transfer students). ◆Please carefully read the endorsement and the time of the regulations of each field for the transacting unit to transact an endorsement.